

## SCRUTINY OF THE INTEGRATED PLAN PROPOSALS 2016/17 – 2019/20

### PROGRAMME

**DAY ONE: WEDNESDAY, 27 JANUARY 2016**

***8.45am Members are asked to go to the rooms in which their group will be meeting and to go to the Council Chamber at 9.30am***

<b><u>MORNING SESSION</u></b>			
<b>TIME</b>	<b>SESSION</b>	<b>COMMENT</b>	<b>LOCATION</b>
8.45am	Briefings for Member evidence gathering groups	Each Member evidence gathering group to be briefed by its 'Lead Member' and discuss key lines of questioning	<b>A.M. Portfolios</b>  Children's Services – Ashbourne room Community Safety & Waste Management – Mimram Room Highways – Labour Committee Room (Room 130) Public Health, Localism & Libraries – Conservative Meeting Room (Room 121)
9.30am	Chairman's welcome and confirmation of the Minutes of the last meeting		Council Chamber
9.35am	Scrutiny Officer	Introduction	Council Chamber
9.40am	Assistant Director Finance, Resources & Performance	The draft Integrated Plan 2016/17 – 2019/20	Council Chamber
9.50am	Committee adjourns; Members break into their evidence gathering groups	Coffee/tea etc will be provided at each of the group tables	<b>A.M. Portfolios</b>  Children's Services – Ashbourne room Community Safety & Waste Management – Mimram Room Highways – Labour Committee Room (Room 130) Public Health, localism & Libraries – Conservative Meeting Room (Room 121)
10.00am	Evidence gathering groups commence questioning	2 hours has been allowed	

12pm – 12.30pm	Members to agree their suggestions to Cabinet	<i>Note: Further refreshments will be delivered to group room at 12 noon</i>	
12.30pm	<b>LUNCH BREAK</b>	Members are asked to make their way to the canteen for lunch	

**AFTERNOON SESSION**

1.15pm	Briefings for Member evidence gathering groups		<b>P.M. Portfolios</b> Adult Care & Health – Labour Committee Room (Room 130) Enterprise, Education & Skills – Ashbourne Room Environment, Planning & Transport – Conservative meeting Room (Room 121) Resources & Performance – Mimram Room
2.00 pm	Evidence gathering groups commence questioning	2 hours has been allowed	<b>P.M. Portfolios</b> Adult Care & Health – Labour Committee Room (Room 130) Enterprise, Education & Skills – Ashbourne Room Environment, Planning & Transport – Conservative meeting Room (Room 121) Resources & Performance – Mimram Room
4.00 pm – 4.30 pm	Members to agree their suggestions to Cabinet	<i>Note: Further refreshments will be delivered to group room at 4.00 p.m.</i>	
<b>CLOSE</b>		<b>Committee to reconvene at 10.00am on WEDNESDAY, 3 FEBRUARY 2016 in the Council Chamber, County Hall</b>	
4.30pm onwards	Scrutiny Officer and Democratic Services Officer to meet with facilitators	Draft findings, conclusions and suggestions to Cabinet	Mimram Bar

**THURSDAY, 28 JANUARY 2016**

11.00am	Scrutiny Officer and Democratic Services Officer to meet	Prepare draft report to Committee	
5.00pm	Democratic Services Officer	Draft report circulated by email to participating Members and officers	

**FRIDAY, 29 JANUARY 2016**

10.00am	Democratic Services Officer	Hard copies of the report available	
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**DAY TWO: WEDNESDAY, 3 FEBRUARY 2016**  
*10.00am in the Council Chamber*

<b>TIME</b>	<b>SESSION</b>	<b>COMMENT</b>	<b>LOCATION</b>
10.00am – 12.00pm	Committee Consideration of draft report to Cabinet (including feedback from Lead Members/facilitators)		Council Chamber
12.00pm – End	Committee agrees its suggestions to Cabinet		Council Chamber
<b>CLOSE</b>			

